

INVITATION FOR PRE-TENDER MEETING

A pre-tender meeting has been organized for the following item as per details mentioned below: -

Name of Item	Date of pre-tender meeting	Details of pre-tender meet
Selection of System Integrator for Design, Supply, Operation & Maintenance of Office Infrastructure of Revenue Department in Maharashtra.	12.04.2022 at 1030 Hrs. (IST)	<p>Pre-tender meeting shall be conducted at the below address: Office of the Inspector General of Registration & Controller of Stamps New Administrative Building, Opp. Council Hall, Pune, Maharashtra.</p> <p>Meeting is offline. However bidders can join virtually, in case of any restrictions. To join the meeting on Google Meet, click this link: https://meet.google.com/diw-zvqd-tff Or open Meet and enter this code: diw-zvqd-tff</p> <p>Contact person: Suhas Mapari - dig.it@igrmaharashtra.gov.in, 020- 26138432, pmu2@igrmaharashtra.gov.in</p>

Purpose of Pre-tender meet:

A Unified Project Monitoring Unit (UPMU) has been set up to identify, plan, implement and co-ordinate all the IT initiatives within revenue department and its various sub-departments including Inspector General of Registration & Controller of Stamps (IGR) and Land Records Department (SCDLR) under one umbrella. Altogether over 1600 offices across 36 districts of Maharashtra are to be integrated and modernized by a system integrator who will look into day-to-day operations and management of various citizen services offered by these offices under revenue department.

On behalf of the UPMU, the office of IGR calls for presentations from interested and eligible entities (as per Pre-Qualification Criterion given table 1) towards "**Selection of System Integrator for Design, Supply, Operation & Maintenance of Office Infrastructure of Revenue Department in Maharashtra**". This pre-tender meet is to facilitate a comprehensive dialogue, gauge the market and seek suitable inputs with regards to the Scope of work. A tentative scope of work is attached in Annexure 1. Bidders shall make a prior request for a 15-minute slot presentation which shall be accepted till 11.04.2022 1500 Hrs. The entity must mandatorily submit a self-declaration towards meeting the above stated eligibility criterion as part of the presentation.

Table 1: Pre-Qualification Criteria

S. No	PRE-QUALIFICATION CRITERIA
1	The Applicant should be a Registered Company under Companies Act of India, 1956 or 2013 or a Partnership Firm under the Partnership Act of India, 1932 or an LLP under the Limited Liability Partnership Act of India, 2008
2	The Applicant shall fulfill the following financial criteria: - i. Average Annual Turnover during the last 3 FYs, ending 31st March 2021 should be at least INR Four Thousand Crores ii. Net worth should be positive as on 31 st March 2021 and for each of the two FYs prior to it.
3	The Applicant must have successfully executed at least one project, in each of the two (2) following types of projects in last 10 years as on Application Submission Date: a) Have successfully completed Design, Supply, installation, operations and maintenance of IT hardware, Software and Network Connectivity project(s) in the last 10 years for at least 3 years continuously, for a project value of not less than INR 100 cr. In case of an ongoing project the project should have gone live and is operational. b) Have successfully completed a project in which the applicant had supplied at least 1000 qualified manpower for operations and/or service delivery of an IT project.

Disclaimer: This notification is not a tender or does not construe that these participating entities shall be qualified for a prospective tender in this matter.

Inspector General of Registration &
Controller of Stamps, M.S., Pune

→ Annex I attached

Annexure 1:
TENTATIVE SCOPE OF WORK

1) Supply and Maintenance of IT Hardware & Consumables

- (a) Supply Computer, Printer, Scanner, Web camera, Biometric Thumb scanner devices, etc. to the offices of the department, meeting the minimum specification as per the department, which will be compatible to network and software for smooth functioning of the system.
- (b) As the replacement of old working hardware/network equipment, provide the buyback offer for the equipment which are replaced during the contract period
- (c) to collect the old working hardware/network equipment (computers, printer, scanners, routers, switches, modems etc.), from respective office locations and ensure safe disposal of e-waste comprising discarded hardware/ electrical/ electronic equipment/ components taken under buyback or other arrangement as per existing government guidelines.
- (d) Maintain the above Hardware regularly up to predetermined standards approved by the department.
- (e) Supply consumables like paper for printing as well as toner cartridges for the offices based on usage and requirement of the office.

2) Network

- (a) Ensure Provision of Connectivity – Provision of Internet Connection, MPLS, last mile connectivity
- (b) Procure primary and redundant MPLS, VPN, SDWAN network connectivity to connect revenue offices to Data Centre and Disaster Recovery Centre and Hardware as per requirement of the offices in future
- (c) Provide Network designing, Supply of Network Hardware & provide NMS for monitoring the network, bandwidth, SLAs and generate reports
- (d) Ensure Integration with existing LAN at all offices/locations
- (e) Monitor the complete network solution and provide services as per SLA defined. Maintenance and management of last mile link/media and network equipment will be the responsibility of the selected applicant.

3) Supply of Manpower

In addition to the above, the agency will be required to provide support Manpower at the front end who will handle

- Data entry
- Archiving at regular predetermined intervals.
- Change management and Training

4) Facility Management

The selected agency will have to undertake Maintenance of the visitors' lounge in each office including

- flooring
- lighting
- sitting arrangement
- cooling using Fan/AC
- wall décor to improve look and feel of the office
- overall cleanliness and hygiene of the visitor-lounge.

5) Design, Development, maintenance and Management of Software along with Software training / Capacity building as required for staff. The agency will work under the guidance of existing development agency of the Department.

6) Requirement to undertake civil works – In case the selected applicant is required to undertake construction works (e.g., re-flooring, painting and such minor civil works) the selected applicant may outsource the same and will be reimbursed by the Authority as per DSR rates of state PWD.

7) Establishment of Model District Citizen Facilitation Centres in each district which would act as "One-stop – Single Window centres" for provision of citizen centric services by the Revenue Department.