

# Adjudication Application-

## 1. Applicant Details

- Current date will be displayed as Application Date
- ► Enter Applicant Name
- Enter Applicant Address
- Enter Email ID
- ► Enter(10digit Mobile No)
- Enter Landline no in Telephone No
- Enter(or Select)your Bank Account details like IFSC code, Bank Name and Account No

#### 2. Document Details

- Select nature of Document
- If Document is **Executed** then enter following details:
  - Enter Execution Date
  - Enter Document Title
  - Enter Document No
  - Enter Consideration Amount
  - Enter Document Type
- ➤ If Document is **Non Executed** 
  - Enter
    Consideration
    Amount
  - Enter Document Type

### 3. Stamp Details

- Select Stamp Type
- Select Seller Office Type
- Enter Stamp Purchaser Office



- Enter Stamp No
- Enter Stamp Date
- Select Stamp Purchased District
- > Enter Stamp Duty Amount
- To add more than one stamp details click on

#### Submit & Add More Stamp

#### details

## 4. Party Details

- Select Parties
- Enter Party Name
- Enter Email ID
- Enter Address
- Mobile No
- To add more than one stamp details click on

## Submit & Add More Party

#### <u>details</u>

## 5.PropertyDescription

Select one of the following, but common Fields have to be fill in any of the selected field:

- Select District
- Select Taluka
- ➤ Enter City / Village
- Enter Gat No
- Enter Survey No
- Enter Hissa No
- Enter CTS No
- Enter Sector No
- > Enter Plot No
- Enter Other
- Enter Total Area
- Select Total Area Unit

## 1)Open Land

- Type (Agri/Non-Agri)
- Sub-Type (Agri/Non-Agri)

# 2)Construction & Open Land

- Select Usage of Property
- Select Type of Property
- Enter Property Age
- Enter Property Type No
- Enter Ground + No. of Floors
- Enter Open Land Area in Sq.mt
- Enter Constructed Area in Sq.mt
- Select Type of Construction

### 3)Only Constructed

- Select Usage of Property
- Select Type of Property
- Enter Property Age
- Select Property Type No
- Enter Wing
- Enter Floor No
- Enter Flat/shop/Etc No
- Enter Constructed Area in Sq.mt
- Enter Balcony Area in Sq.mt
- Enter Terrace Area in Sq.mt
- Select Type of Construction

## 4 View Status-

If you are Successfully registered and want to view the status. Follow the following steps:-

- 1. Enter Adjudication Code.
- 2.Enter Displaying Number
- 3.Click on Search button to get processing status



## Acknowledgment-

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After the form is registered successfully acknowledgment will be generated Adjudication code is mentioned in red color, take print of acknowledgment or download the receipt.

